



Quick Start Guide - Exhibitor

Connect - Collaborate - Promote



Welcome



- HOME
- ABOUT US
- ANNOUNCEMENTS
- PRESS RELEASE
- PRICING
- EVENTS
- REGISTRATION
- Sign In
- Join Now

JUMPSTART
YOUR BIZ IN
2020

eZ-XPO - VIRTUAL BOOT CAMP

Virtual Collaborative Network



Lead generation traffic



Training education



Talent recruiting

eZ-XPO - Virtual Boot Camp

[More about](#)

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1-888-718-5333



ez-xpo.com

Login Information: As an Exhibitor, you will receive email from (Organizer) via eZ-Xpo. It will contain the following:

- Link to the Expo
- Your Username
- Your Password

Hi Sponsor ,

Thanks for registering in the following virtual event as a Sponsor. This email is to confirm that the user Sponsor is registering for a new account at ezxpo.net:

eZ-XPO - Virtual Boot Camp

URL: <https://ezxpo.net/xpobootcamp>

username: #####

password: #####

For any technical issues and support, please feel free to contact us at support@ez-xpo.com

Sign – <https://ezxpo.net/xpobootcamp>



HOME ABOUT US ANNOUNCEMENTS

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Log In

or



Create an account



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Booth Set Up – Step 1 – Booth Label & Theme



Dashboard

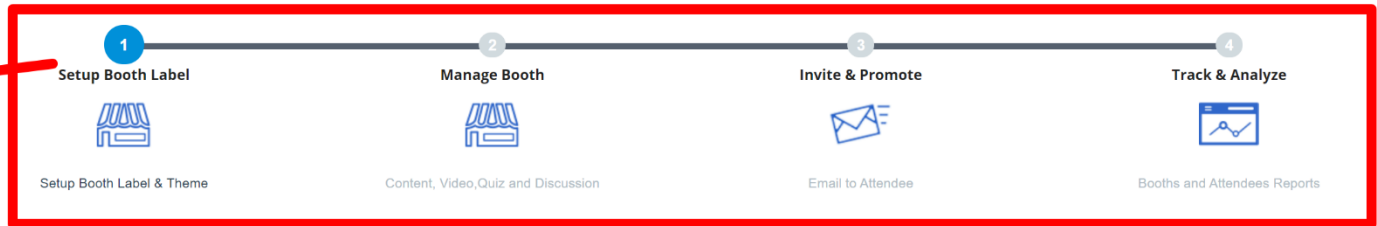
Other Networks

Booth Private Label

Booth Theme

Lead Keywords

Track & Analyze



Hosting Virtual Expos



eZ-XPO - Virtual Boot Camp

eZ-XPO - Virtual Boot Camp...

Let's Go

Select Booth Theme



Setup Booth Label & Theme

Theme Selection

To change your theme, select thumbnail image and update it

Choose File [No file chosen] Upload Image

Approximate dimension (1160x790)

Current Selection:

Update Theme Set Default Theme

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Select or Upload
Your Booth Theme

Virtual Training Network

Virtual Expo Network

Virtual Boot Camp for Digital Collaborator

How to Onboard Exhibitors & Attendees

Watch At: 1x 1.2x 1.5x 1.7x 2x

6 min

Click Here for Text Chat

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Set Up Booth Labels - Left & Right Banner



Setup Booth Label & Theme

Label Title:

Label URL:

Label Position:

Status:

Order:

DEFAULT TITLE	PRIVATE LABEL	POSITION	STATUS	ACTION
links	Join ZOOM Webinar	0	active	<input type="checkbox"/>
voting_review	Voting and Review	0	active	<input type="checkbox"/>

Menu Item:

- External URL
- Select one
- Quizzes
- Conference
- Discussion Board
- Special Offers
- Contact Us
- External URL**
- LinkedIn
- Facebook
- Twitter
- Skype
- WeChat
- WhatsApp
- Facebook Live
- Periscope Live
- Voting and Review
- Active

Virtual Training Network

Virtual Expo Network

How to Onboard Exhibitors & Attendees...

Join ZOOM Webinar

Judge's Reviews

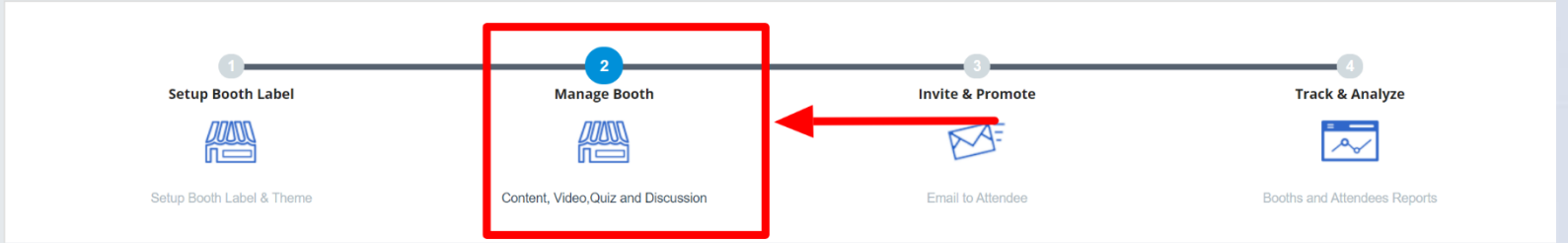
User's Reviews

Collaborate

Promote

Dashboard

- Other Networks
- Booth Private Label
- Booth Theme
- Lead Keywords
- Track & Analyze



eZ-XPO - Virtual Boot Camp

Booth List

search by Name, keyword

NAME	SEARCH KEYWORD	CREATED BY	PRICING PLAN	STATUS	OPERATIONS
Getting Started with eZ-XPO	Getting	sponsor	Silver	Published	<input type="button" value="Go to Booth"/>

Manage Booth – Add Logo



Dashboard Lobby Exhibit Hall Auditorium Lounge Other Networks Sponsor

1 Setup Booth Label
2 **Manage Booth**
3 Invite & Promote
4 Track & Analyze

Setup Booth Label & Theme Content, Video, Quiz and Discussion Email to Attendee Booths and Attendees Reports

Add Logo Add Video Add Content Announcements Discussion Quiz

Upload Logo:
Choose File No file chosen
Maximum Image Size (260 X 164)

Update

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Add Your Logo and Display in the left Banner

Dashboard Lobby Exhibit Hall Auditorium Lounge Other Networks Sponsor

How to Onboard Exhibitors and Attendees ...

How to Onboard Exhibitors & Attendees
Matt Fok Watch on Laptop
GREEN TECH NETWORK
Watch At: 1x 1.2x 1.5x 1.7x 2x
6 min
Theatre view

Virtual Training Network

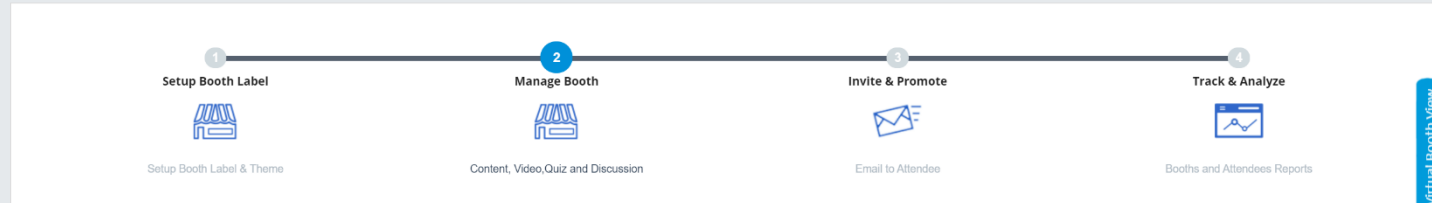
Virtual Expo Network

Connect * Collaborate * Promote

Q & A Discussion
Announcements
Contact Us
Featured Content
Getting Started
How to Set Up Your Virtual Booth
Click Here for Text Chat

Manage Booth – Add Video

- Dashboard
- Other Networks
- Announcements
- Discussions
- Trivia/Quiz
- Featured
- Conferences
- Virtual Lobby
- Booth Setup**
- Add Booth



- Add Logo
- Add Video**
- Add Content
- Announcements
- Discussion
- Quiz

Upload Video or Image

Select Content Type:
select

Title:
How to Onboard Exhibitors and Attendees

Embed IFrame Video:
<div style="position: relative; padding-bottom: 56.25%; height: 0;">
<iframe
src="https://www.loom.com/embed/6c4455718d594afbda6e7c4a64" />
</div>

Upload Graphic Image:
Choose File No file chosen
Maximum Image Size (260 X 164)

Submit

Add Video or Graphic for the Booth Video Below



Manage Booth – Add Content



1. Add Content to Right Banner

2. Add Heading

Add Module

CEA - Virtual Conference & Expo

lock featured content until a given date

Before attendees can view this featured content:
No prerequisites defined

Attendees must move through requirements in this featured content in sequential order

Cancel Add Module



Add Item to CEA

Add **Web Page** to featured content

Web Page
Youtube Video URL
Embed Code
File

Page Name:

Cancel Add Item

Manage Booth – Add Content



Manage Booth – Private or Group Text Chat



Text Chat for Private or Group

Manage Booth – eZ-Chat Video on Left



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CONNECT • COLLABORATE • PROMOTE

Join ZOOM Webinar

eZ
Click Here for Video Chat

Judge's Review
★★★★★
0 judge reviews

User's Reviews
★★★★★
0 user reviews

How to Onboard Exhibitors and Attendees ...

How to Onboard Exhibitors & Attendees

Matt Fok Watch on Learn

GREEN TECH NETWORK

Watch At: 1x 1.2x 1.5x 1.7x 2x

6 min

Theatre view

Q & A Discussion

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Featured Content

Getting Started

How to Set Up Your Virtual Booth

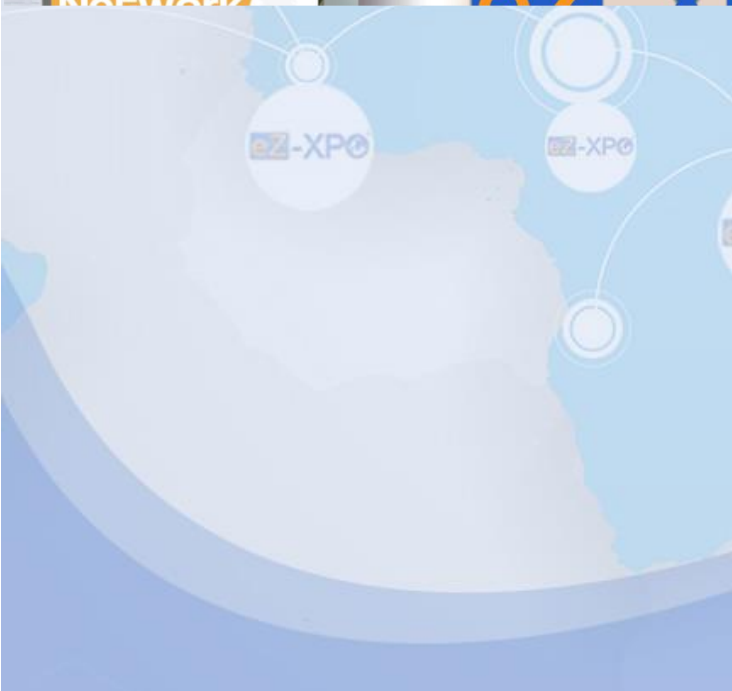
eZ
Click Here for Text Chat

Virtual Training Network

Click there for Video Chat

Virtual Expo

Dashboard Lobby Exhibit Hall Auditorium Lounge Other Networks Organizer



eZ-CHAT

How to Onboard Exhibitors & Attendees

Matt Fok Watch on Learn

GREEN TECH NETWORK

Watch At: 1x 1.2x 1.5x 1.7x 2x

6 min

Theatre view

Virtual Training Network

Virtual Expo Network

Connect Collaborate Promote

eZ-XPO

Chrome or Firefox Desktop Only

Make sure connect to the right device for audio & camera

Questions



Please contact us for further information – Virtual Summit & Expo Network Staffs:

eZ-Support Team

<https://ezxpo.freshdesk.com/support/home>

Or

Matt Fok – Founder of eZ-XPO

Email - mfok@eZ-Xpo.com

Mobile – 415-533-8866

